

South Plains College

"SOUTH PLAINS COLLEGE IMPROVES EACH STUDENT'S LIFE"

Course Syllabus for INRW0300 + ENGL1301– Summer 2024

Course can be accessed on Blackboard, or by going to southplainscollege.blackboard.com

Instructor Contact and Office Hours

Instructor: Dr. Erika M. Warnick, Professor in College Literacy and Education

Email: ewarnick@southplainscollege.edu

Phone: 806-716-2238 Please leave me a message if I am not available to answer your call

Virtual Office Hours

Every Monday, from 10:00am-12:00pm. via Zoom (link in Blackboard):

Passcode: HELLO21

By appointment: You may also email me to schedule an appointment between Monday and Friday!

Required Draft Review Meetings with Dr. Warnick

ALL students will meet with me via Zoom (or in person if they wish at the Downtown Lubbock Center campus) during certain weeks of the course. These **TENTATIVE** dates are week 4, week 7, and week 9. A sign-up link will be created and posted in the weekly module. These meetings are **REQUIRED** and designed to review your drafts.

Meetings with Tutors

- All students have the option to meet with a tutor (either in person or via tutor.com). Sometimes, I may require a student to meet with a tutor.
- Anytime a student meets with a tutor, I will award extra credit! :)

Required Materials for Class

Books:

1. **FREE OER Textbook! You will receive a digital chapter each week in the course.**

Additional, Required Course Material:

1. Dedicated access to a computer WITH Wifi to complete assignments in Blackboard, attend Zoom sessions, and create, revise, and submit papers.
2. A place where you can listen and participate in Zoom meetings/sessions
3. 3-ring binder with loose paper
4. Highlighters, pens, pencils
5. Jump/flash drive to save papers
6. Word processing software (Word, Google Docs). NO Pages for Macbook users. I cannot accept Pages documents. MacBook users: you will need to save your Pages documents a Word or PDF documents before submitting any homework, drafts, or essays.

ENGL 1301: Learning Objectives

Department: English and Philosophy

ENGL 1301 Course Description: This course is an intensive study and practice of the composition process from invention and researching to drafting, revising, and editing, both individually and collaboratively. The curriculum includes the teaching of effective rhetorical modes as well as audience, purpose, arrangement, style, and collateral readings. The instructional focus is on writing the academic essay as a vehicle for learning, communicating, and critical analysis.

ENGL 1301 partially satisfies a Core Curriculum Requirement: Communications Foundational Component Area (010)

Core Curriculum Objectives addressed:

- **Communications skills** – to include effective written, oral and visual communication
- **Critical thinking skills** – to include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information
- **Teamwork** – to include the ability to consider different points of view and to work effectively with others to support a shared purpose or goal
- **Personal Responsibility** – to include the ability to connect choices, actions, and consequences to ethical decision-making.

Student Learning Outcomes: Upon successful completion of this course, students will:

1. Demonstrate knowledge of individual and collaborative writing processes.
2. Write essays that exhibit logic, unity, development, and coherence.
3. Develop ideas with appropriate support and attribution.
4. Write in a style appropriate to the audience and purpose.
5. Read, reflect, and respond critically to a variety of texts.

6. Use American English, with an emphasis on correct grammar, voice, parallelism, punctuation, spelling, and mechanics in language appropriate for academic essays.
7. Write a minimum of six 500-word essays.

INRW 0300: Integrated Reading and Writing Objectives

Departments: English and Philosophy/The Teaching and Learning Center/Department of College Literacy and Education

INRW 0300 Course Description: INRW 0300 serves as a paired support course for students enrolled in ENGL 1301 who are not yet TSI-complete in reading and/or writing. The focus is on teaching students critical reading and academic writing skills to equip them for success in Composition I. Successful completion of this course fulfills TSI requirements for reading and/or writing.

Student Learning Outcomes: Upon successful completion of this course, students will:

1. Locate explicit textual information, draw complex inferences, and describe, analyze, and evaluate the information within and across multiple texts of varying lengths.
2. Comprehend and use vocabulary effectively in oral communication, reading, and writing.
3. Identify and analyze the audience, purpose, and message across a variety of texts.
4. Describe and apply insights gained from reading and writing a variety of texts.
5. Compose a variety of texts that demonstrate reading comprehension, clear focus, logical development of ideas, and use of appropriate language that advance the writer's purpose.
6. Determine and use effective approaches and rhetorical strategies for given reading and writing situations.
7. Generate ideas and gather information relevant to the topic and purpose, incorporating the ideas and words of other writers in student writing using established strategies.
8. Evaluate relevance and quality of ideas and information in recognizing, formulating, and developing a claim.
9. Develop and use effective reading and revision strategies to strengthen the writer's ability to compose college-level writing assignments.
10. Recognize and apply the conventions of Standard English in reading and writing.

Course Evaluation

*****This is a corequisite/joined class. Therefore, the grade earned in ENGL 1301 will be the same grade awarded in INRW 0300 and vice versa.*****

*****While a "D" is considered passing the course, for students needing ENGL 1302 (Comp II) for their majors, a grade of C or better will need to be earned.*****

The grades you receive on your assignments, quizzes, homework, digital work, drafts, revisions, papers, and participation activities are indicators of your progress toward college-level reading and writing. Students will be asked to keep an ongoing record of these grades. Additionally, **it is each student's responsibility** to continually monitor academic progress posted in each student's grade book on Blackboard.

Grades are determined by the following scale:

90-100 = A

80-89 = B

70-79 = C

60-69 = D

0-59 = F

*****I only round up to the next whole number when a student's final average is at a 59, 69, 79, or 89. Example: a 79.3 = 80.***

Grade Breakdown for Class

Revised Essays 1, 2, and 3	45% of grade (Essay 1 = 10%; Essay 2 = 15%; Essay 3 = 20%)
Drafts (Essays 1, 2, and 3)	15% of grade (Each draft is 5% x 3 = 15)
Weekly Homework, Assessments, and Grammar	25% of grade
Pre-writing (All essays)	5% of grade
Discussion and Participation (includes discussion board, essay review meetings, peer review)	10% of grade

Attendance in an Online Course/Dropping a Class

You should plan on logging into the course 4-5 times a week to complete weekly modules, remain engaged with the class, and see important weekly announcements.

***If a student logs in but completes no assignment/discussion board by the 12th class day (June 18, 2024), the student will be dropped from the class.**

After the 12th class day, I rarely drop students from courses. Only in extreme cases (i.e., foul language, inappropriate online behavior) will you be dropped. Therefore, please make sure you withdraw from the course if you are not succeeding in the class!

Grading Policy/Late Work/Attached Files Policy/Appropriate Files Policy

- You are expected to submit quality, college-level work, free from errors and slang, on the date on which assignments are due (please see an overview course schedule and Blackboard modules).
- You are expected to keep all material from the class during the course of the semester.
- Grades are updated weekly and entered into the Blackboard grade book.
- It is the student's responsibility to monitor their grades and progress.
- Normal turnaround time for grading is two weeks (generally sooner).
- ***IMPORTANT!!! Please ONLY upload essays using Word or Google Docs (not Pages for Mac or PDFs). I WILL NOT accept any assignments or essays in Pages (or software programs other than Word or Google Docs). A grade of 0 will be entered in the grade book for any document in a format in which I cannot download/edit/read, which includes Pages for Mac users.***
- Please upload assignments through the assignment link and essays through Turnitin (both in Blackboard), unless otherwise noted. I am not responsible for lost or misplaced essays, or essays or assignments that are awarded a 0, because they were uploaded to the wrong area.
- I am not responsible for paper/homework that is not attached when submitting an assignment. If you submit a blank document, this will be considered a 0. You will be able to resubmit any assignments within 1 day of the assignment deadline (with the exception of essays, drafts, and discussion posts).

Late Work/Missed Work Policy

- **No essays (draft or final) or discussion posts will be accepted late** without written permission from the instructor. You will need to email me BEFORE a deadline, not afterward, if you would like me to consider any extension due to an unforeseen circumstance.
- **Your essays MUST match the companion outlines by at least 75%**. If you do not submit an outline, it is hard for me to assist you with the essay!
- **For assignments/homework ONLY, you will be allowed to submit assignments up to 1 day late.** I will send you a reminder that will be emailed to your SPC email. You will have until the following day (11:59 pm, CST) to submit the missing assignment. After that, a grade of 0 will be recorded in the grade book. This does not apply to discussion boards, essays, or drafts. So (unless otherwise noted), this means you will have until the next day (Monday) each week, to submit homework - no questions asked/no penalty.
- If a student is dealing with an unforeseen circumstance (e.g., a death in the family, an illness), **the student should contact the instructor immediately, before the due date of an assignment.** Please do not assume that the instructor will change the date of an assignment, or extend the date, due to an unforeseen circumstance. *It is only at the instructor's discretion that due dates may be amended or extended.* If a date is changed, it will only be changed/amended/extended once. After that, a grade of 0 will be given for additional missed assignments.

Essay Policies/Requirements

- You will receive a **set of specific instructions** for **each writing assignment**, as well as the rubric, which will be used to grade your essays (**both drafts and finals will be graded**).
- You are expected to turn in **every part of an essay** according to the dates listed on the course outline, noted on the essay instructions, and listed in Blackboard.
- Essays **are expected to be complete when submitting draft and revised versions. Complete means 5 paragraphs AND 550-800 words, unless otherwise noted.**
- Incomplete essays - in either draft or final versions, will be given a grade of 0.
- Unless otherwise noted, all essays (drafts, revisions, and all parts) should be in APA format.
- Drafts and revisions will be submitted through the Turnitin system through Blackboard. Turnitin is a plagiarism and grading platform.
- Essays **WILL NOT be accepted late** unless permission has been granted ahead of time by the instructor.
- REMINDER!!! Essays will ONLY be accepted in Microsoft Word and Google Docs versions, uploaded through Turnitin.

- Essays in Pages for Mac, or another word processing software OTHER than Word or Google Docs will not be accepted. Turnitin cannot open/read/grade these documents.
- I reserve the right not to provide feedback on a draft of an essay should a student: 1.) not submit a draft; 2.) submit a draft written using generative AI; 3.) fail to submit the outline or pre-writing before the draft; 4.) and/or submit a draft late.
- I reserve the right not to provide feedback on a draft essay if a student does not schedule a time to meet with me during the required draft meeting weeks.
- Outlines are required for me to review a draft essay. The content in a draft essay must match the outline content by at least 75%.
- I strive to provide thorough feedback on drafts; however, the feedback is designed to assist students in learning how to revise and edit papers. The feedback is not exhaustive; therefore, it is the student's responsibility to edit and revise papers, ask questions, seek help, meet with tutors, etc., to revise papers appropriately and comprehensively.
- I may request additional information from students (i.e., all links for sources, drafts written, notes kept, etc.). Please keep ALL work related to this class!

Discussion Board Policies/Requirements

Discussion activities indicate your presence and engagement in the course. These may not be made up, unless circumstances arise, and only at the discretion of the instructor.

Discussion Board Rules:

The initial post, 100 words, due by Thursdays, 11:59 pm (CST).
You will have until Sunday of that week (11:59 pm) to post one additional reply (50 words) to a peer or me.
You will be in a small group; you will be interacting with the professor and other classmates.
Grading: <u>Grade is based on length, quality, and timeliness.</u> A student will receive 75 points for a 100-word post that is posted by the Thursday deadline and the remaining 25 points for a 50-word post posted by the Sunday deadline.

You will be graded on both the timeliness and thoroughness of your posts and the qualities listed above. Please note: If you only post a partial post (e.g., you reply to

my initial question, but you don't post any other replies), then this will be reflected in your grade. As a friendly reminder, discussion board cannot be made up, due to the "real-time" nature of the board.

Plagiarism and Cheating: Definitions and Policy

Students are expected to do their own work on all projects, quizzes, assignments, digital homework, exams, and papers. Failure to comply with this policy will result in an F for the assignment and can result in a n F for the course, and/or a referral to the Dean of Students.

****Please do not, under any circumstances, turn in a paper, whether whole or in part, that is not your own.**

****Please do not turn in a previously written paper that you wrote for another course.**

****Please do not, under any circumstances, turn in a paper, whether whole or in part, using any generative AI technology (i.e., ChatGPT, Nova GPT, etc.)**

Please see the information below related to plagiarism, cheating, and generative AI.

What is Plagiarism?

Plagiarism violations include, but are not limited to, the following:

1. Turning in a paper that has been purchased, borrowed, or downloaded from another student, an online term paper site, or a mail-order term paper mill;
2. Turning in a paper/project/assignment that someone else completed for you;
3. Cutting and pasting together information from books, articles, other papers, or online sites without providing proper documentation;
4. Using direct quotations (three or more words) from a source without showing them to be direct quotations and citing them; or
5. Missing in-text citations.
6. Taking an essay/paper/assignment you wrote for another class (whether for me or another professor) and submitting it again in this class.

What Constitutes Cheating?

Cheating violations include, but are not limited to, the following:

1. Obtaining an examination by stealing or collusion;
2. Discovering the content of an examination before it is given;
3. Using an unauthorized source of information (notes, textbook, text messaging, internet) during an examination, quiz, or homework assignment;

4. Entering an office or building to obtain unfair advantage;
5. Taking an examination for another and/or having someone else take an exam for you;
6. Altering grade records;
7. Copying another's work during an examination or on a homework assignment;
8. Rewriting another student's work in Peer Editing so that the writing is no longer the original student's;
9. Taking pictures of a test, test answers, or someone else's paper;
10. Utilizing Chat GPT, and/or any type of generative AI device to write parts or all of an assignment;
11. Using a translator, whether human or computerized, to write a paper or assignment.

Generative AI Policy

Artificial Intelligence (AI) can be helpful for students to use as a springboard or brainstorming tool. However, **it cannot replace the critical thinking, creativity, and independent work that are expected for assignments submitted in this class and that are integral to your academic growth.** Submission of an assignment composed by AI is considered a violation of academic integrity.

Students are expected to do their own work on all projects, quizzes, assignments, digital homework, exams, and papers. Failure to comply with this policy will result in an F/0 for the assignment and can result in an F for the course, and/or a referral to the Dean of Students.

South Plains College's AI policy may be found here:

<https://www.southplainscollege.edu/syllabusstatements/>

Generative AI policy: Our Turnitin system utilizes an AI checker. Should an essay/assignment be flagged as having used AI, and/or, if the submitted work differs greatly from previously submitted work, the student will be notified by the instructor for further consultation and discussion.

Depending on the situation (and only in a "first offense" situation), the student may be provided a short window of time in which to rewrite the essay using no AI devices (including things such as Grammarly, Microsoft Word editor, and even translator software). If they refuse this option, students will be awarded a 0 for that assignment.

Additionally, I may request additional information to support that a student did not use AI device software (i.e., ask for all links for sources, drafts written, notes kept, etc.). Please keep ALL work related to this class!

Should an additional occurrence of AI usage occur, the student will be awarded a 0 for the assignment, an F in the course, and an administrative drop (with an F) from the course.

SPC Institutional Policies

Attendance: Students are expected to attend all classes in order to be successful in a course. The student may be administratively withdrawn from the course when absences become excessive as defined in the course syllabus. When an unavoidable reason for class absence arises, such as illness, an official trip authorized by the college, or an official activity, the instructor may permit the student to make up work missed. **It is the student's responsibility to complete work missed** within a reasonable period of time as determined by the instructor. Students are officially enrolled in all courses for which they pay tuition and fees at the time of registration. Should a student, for any reason, delay in reporting to a class after official enrollment, absences will be attributed to the student from the first-class meeting.

Students who enroll in a course but have "Never Attended" by the official census date, as reported by the faculty member, will be administratively dropped by the Office of Admissions and Records. A student who does not meet the attendance requirements of a class as stated in the course syllabus and does not officially withdraw from that course by the official census date of the semester may be administratively withdrawn from that course and receive a grade of "X" or "F" as determined by the instructor. Instructors are responsible for clearly stating their administrative drop policy in the course syllabus, and it is the student's responsibility to be aware of that policy.

It is the student's responsibility to verify administrative drops for excessive absences through MySPC using his or her student online account. If it is determined that a student is awarded financial aid for a class or classes in which the student never attended or participated, the financial aid award will be adjusted in accordance with the classes in which the student did attend/participate and the student will owe any balance resulting from the adjustment.

Academic Integrity: It is the aim of South Plains College to foster a spirit of complete honesty and a high standard of integrity. The attempt of any student to present assignments that he or she has not honestly performed is regarded as a serious offense. The offender is liable to the consequences for cheating and plagiarism as described in the SPC catalog in sections, "Academic Integrity" and "Student Conduct."

Campus Carry and South Plains College: Important Information: Texas SB 11 (Campus Concealed Carry) went into effect for community colleges on August 1, 2017.

Campus Resources:

Tutoring: Tutoring Services will be offering face-to-face tutoring one-on-one appointments, one-on-one live virtual sessions with SPC tutors, as well as using services from tutor.com. For additional questions regarding Tutoring Services or scheduling, please contact Ms. Dalila Gonzales at 806-716-2538 or at dgonzales@southplainscollege.edu.

Library Resources: Access electronic resources, chat with a librarian, get help with your citation, and find short videos to help you get started with using Library services. Visit <https://southplainscollege.libguides.com/> or contact the library at Levelland (806-716-2330 or library@southplainscollege.edu) or at Reese (806-716-4682 or referencelub@southplainscollege.edu).

Health & Wellness Center: The counselors at the Health & Wellness center can advise you confidentially. They can also help you access other resources on campus and in the local community. You can schedule an appointment with a counselor by calling 716-2529.

Advising & Testing: Students may contact the advising and testing center for information regarding TSI or other tests required by programs at SPC and/or advising services.

Non-Discrimination Statement: South Plains College does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs and activities. The following person has been designated to handle inquiries regarding the non-discrimination policies: Dr. Stan DeMerritt, Vice President for Student Affairs, South Plains College, 1401 College Avenue, Box 5, Levelland, TX 79336. Phone number 806-716-2360.

Students with Disabilities: Students with disabilities, including but not limited to physical, psychiatric, or learning disabilities, who wish to request accommodations in this class should notify the Disability Services Office early in the semester so that the appropriate arrangements may be made. In accordance with federal law, a student requesting accommodations must provide acceptable documentation of his/her disability to the Disability Services Office. For more information, call or visit the Disability Services Office at Levelland (Student Health & Wellness Office) 806-716-2577, Reese Center (Building 8) 806-716-4675, or Plainview Center (Main Office) 806-716-4302 or 806-296-9611.

Title IX Pregnancy Accommodations: If you are pregnant, or have given birth within six months, under Title IX you have a right to reasonable accommodations to help continue your education. To activate accommodations, you must submit a Title IX pregnancy accommodations request, along with specific medical information, to the Director of Health & Wellness. Once approved, notification will be sent to the student and instructors. It is the student's responsibility to work with the instructor to arrange accommodations. Contact the Director of Health & Wellness at 806-716-2362 for assistance.

Diversity Statement: In this class, the teacher will establish and support an environment that values and nurtures individual and group differences and encourages engagement and interaction. Understanding and respecting multiple experiences and perspectives will serve to challenge and stimulate all of us to learn about others, about the larger world, and about ourselves. By promoting diversity and intellectual exchange, we will not only mirror society as it is but also model society as it should and can be.

Syllabus Statement

I reserve the right to amend, delete, add, and/or edit the above information, as well as dates/assignments as needed, to meet learning outcomes in the course.

The intention of the master syllabus is to provide an outline of the contents of this course, as specified by faculty of the Reading Department at South Plains College, regardless of who teaches the course, when it is taught or where it is taught. Faculty members teaching this course for South Plains College are expected to facilitate learning pursuant to the course objectives. However, instructors also are encouraged to cover additional topics of interest so long as those topics are relevant to the course's subject. The master syllabus is, therefore, prescriptive in nature but also allows for a diversity of individual approaches to course material.

TENTATIVE Schedule for Online Coreq: ENGL1301/INRW0300 – Summer 2024 – Dr. Warnick - Schedule Subject to Change

Please Note: **This is an OVERVIEW of the semester; this is NOT a complete homework schedule.**

Specific activities and homework assignments are in your weekly Modules in Blackboard.

You will be notified in class and/or via Blackboard of any changes. It is your responsibility to keep up with changes to the schedule and syllabus. I reserve the right to change/amend/delete/add/edit materials, assignments, assessments, and dates as necessary to meet the learning outcomes of the course. Please check Blackboard for an updated schedule. *This is a tentative course schedule and is subject to change at the discretion of the instructor.*

Week	Topic/Discussion/Activity	Due/ To Do:
<p>Week 1 June 3-9</p> <p style="text-align: center;">↓</p> <p>Weeks in this online course go from Monday to Sunday!</p>	<p>Welcome to this 10-week Coreq! I am glad you are here!!</p> <p>Getting Started in Class!</p>	<p>**Purchase materials (see syllabus)</p> <p>***NO book to purchase! You get a FREE e-book for this class! It will be available for you in Blackboard!</p> <p>Complete Module 1 in Blackboard by Sunday.</p>
<p>Week 2 June 10-16</p> <p>Small group discussion board week</p>	<p>Brainstorming, Outlining, the 5-paragraph Academic Essay, Subjects/Nouns</p>	<p>Complete Module 2 in Blackboard by Sunday.</p> <p>***Essay 1 brainstorm + outline due by Sunday, June 16</p>
<p>Week 3 June 17-23</p> <p>Small group discussion board week</p>	<p>Verbs/Predicates, Reading/Writing Strategies, Peer Review Strategies</p>	<p>Complete Module 3 in Blackboard by Sunday.</p> <p>***Essay 1 draft due Sunday, June 23</p>
<p>Week 4 June 24-30</p> <p>Required draft meetings with Dr. W this week/NO discussion board this week!</p>	<p>Pronouns, Revision Strategies, Reading/Writing Strategies</p>	<p>Complete Module 4 in Blackboard by Sunday.</p> <p>***Meeting with Dr. W via Zoom this week</p> <p>*** Essay 1 final version due Sunday, June 30.</p>

<p><u>Week 5</u> July 1-7</p> <p>Small group discussion board week</p>	<p>Modifiers, Comma rules 1-3, Compare and Contrast Pattern, Reading/Writing Strategies</p>	<p>Complete Module 5 in Blackboard by Sunday.</p> <p>***Essay 2 brainstorm + outline due by Sunday, July 7</p>
<p><u>Week 6</u> July 8-14</p> <p>Small group discussion board week</p>	<p>Prepositions and Commas, Comma rules 4-6, Cause and Effect Patterns, Learning to Cite, Part I</p>	<p>Complete Module 6 in Blackboard by Sunday.</p> <p>***Essay 2 draft due by Sunday, July 14</p>
<p><u>Week 7</u> July 15-21</p> <p>Required draft meetings with Dr. W this week/Peer Review this week.</p>	<p>Colons, Sentence and Clauses, Description and Narration Patterns, Research/Library Tips, Learning to Cite, Part II</p>	<p>Complete Module 7 in Blackboard by Sunday.</p> <p>***Peer reviews due by Thursday, July 18</p> <p>***Essay 2 final, revised, due by Sunday, July 21; begin Essay 3.</p>
<p><u>Week 8</u> July 22-28</p> <p>Small group discussion board week</p>	<p>Conventions of Standard English, Research/Library Tips, Part II, Definition/Example Pattern</p>	<p>Complete Module 8 in Blackboard by Sunday.</p> <p>***Essay 3 brainstorm + outline due by Sunday, July 28.</p>
<p><u>Week 9</u> July 29-August 4</p> <p>Small group discussion board week</p>	<p>Usage and Style, Classification Pattern</p>	<p>Complete Module 9 in Blackboard by Sunday.</p> <p>***Essay 3 draft due by Sunday, August 4.</p>
<p><u>Week 10</u> August 5-7</p> <p>Optional/extra credit draft meetings with Dr. W this week.</p>	<p>Wrap-up/Final Paper due</p>	<p>Complete Module 10 in Blackboard by Sunday.</p> <p>*** Submit Final Essay 3 by Wednesday, August 7.***</p>